Wages payment to cashplus prepaid MasterCard®

cashplus®

Note to Cardholder

Please complete this form and hand it to your employer if you would like your wages to be paid directly into your cash**plus** account. This will mean that your wages are credited to your cash**plus** card account and that you will no longer receive them by cash or cheque. If you would like to proceed, please complete the first section titled "Cardholder's Instruction to Employer" and the second section titled "Cardholder's Details". You must also insert the 16 digit number from the front of your cash**plus** prepaid MasterCard where it says "**Quoting payment reference**" in section 3. Please then hand the form to your employer to complete the remaining details.

It is important that you always keep the payslip provided by your employer as proof of your wages payment. You can cancel this instruction to pay your wages direct to your cash**plus** account at any time. If you do want to stop, you should speak to your employer immediately.

Note to Employer

This form is an instruction from your employee, who is a cash**plus** cardholder, to pay their wages direct to their cash**plus** account.

Please ensure that all sections of the form are completed. In particular, please make sure that the full 16 digit card number from the "**Quoting payment reference**" field is quoted each time a payment is made, ensuring that this payment reference appears on the receiving bank's statement. Please note that without the full 16 digit card number, we will not be able to correctly allocate the payment due to your employee.

Once the form is complete, you will need to amend your payroll processing so that the employee's wages are paid direct to the nominated cash**plus** bank account, as detailed in section 3 "Details of cash**plus** Account to be Credited".

If you have any questions about this process, please call Customer Services on 0870 609 2075. Please note that it will take up to 3 working days from the day the employer initiates each payment for the funds to reach the cardholder's cashplus** account.**

Please complete ALL sections in BLOCK CAPITALS using BLACK INK.

1 Cardholder's Instruction to Employer

This form is an instruction by me for you to pay my wages direct to my cash**plus** account. Please make the necessary arrangements to do this with effect from the first wages payment date achievable after the completion of this form. I have set out the details of my cash**plus** account in sections 2 and 3 below. I understand that this instruction means that my wages will be credited to my cash**plus** account and I will no longer receive my wages by cash or cheque. I also understand that this instruction may constitute a variation to my employment contract and by signing this form I consent to that variation.

Cardholder/employee's signature:

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Date

☐☐ / ☐☐ / ☐☐

2 Cardholder's Details

First name

Surname

Address

Postcode

Contact telephone number

3 Details of cashplus Account to be Credited

Recipient's name:	Broadcastle APS Direct Deposits
Recipient's bank and branch name:	NatWest, Abingdon Branch, Oxfordshire
Recipient's account number:	40535894
Recipient's sort code:	60-01-01

Quoting payment reference

5	2	0	9	8	1										

This is the full 16 digit number printed across the cashplus** prepaid MasterCard**

cash**plus** is issued by Broadcastle Bank which is authorised and regulated by the Financial Services Authority. Registered in England no. 0542018.
The cash**plus** card is serviced by Advanced Payment Solutions Ltd. Registered in England no. 04947027.

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